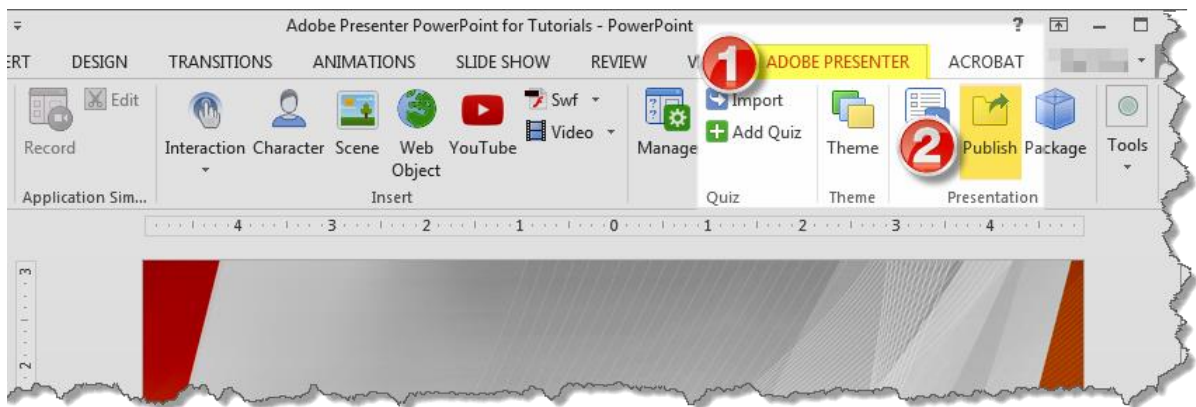


Publish Adobe Presenter Presentation to <https://connect.ucalgary.ca> with .zip File

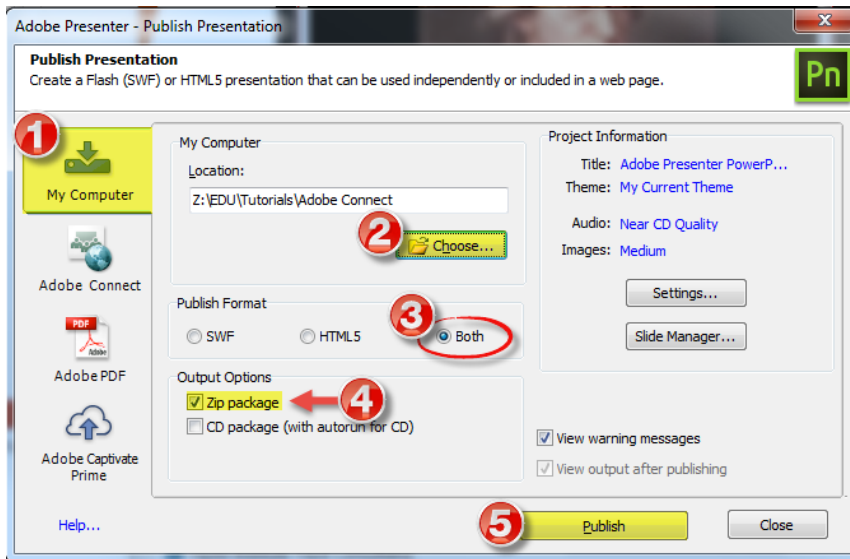
One method to share your Adobe Presenter presentation is to export the file in .zip format, then upload it to the <https://connect.ucalgary.ca> server. The URL for viewing is made public and can be shared with others. Follow the steps below to publish your presentation using this method:

NOTE: Save PowerPoint presentation in .ppt or .pptx format before you publish

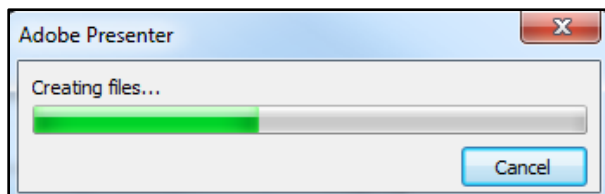
- A. In the PowerPoint presentation taskbar, click **Adobe Presenter**. In the Adobe Presenter ribbon, select **Publish**.



- B. The first step is to configure the Adobe Presenter settings for publication as follows:
1. Click the **My Computer** tab:
 2. Click **Choose** to select the folder where you would like to save the .zip file (e.g.: Desktop)
 3. Select **Both** SWF and HTML5 (this ensures that the presentation displays correctly on mobile devices)
 4. Select **.zip Package**
 5. Click **Publish**



This window will appear, and the process may take a few minutes.



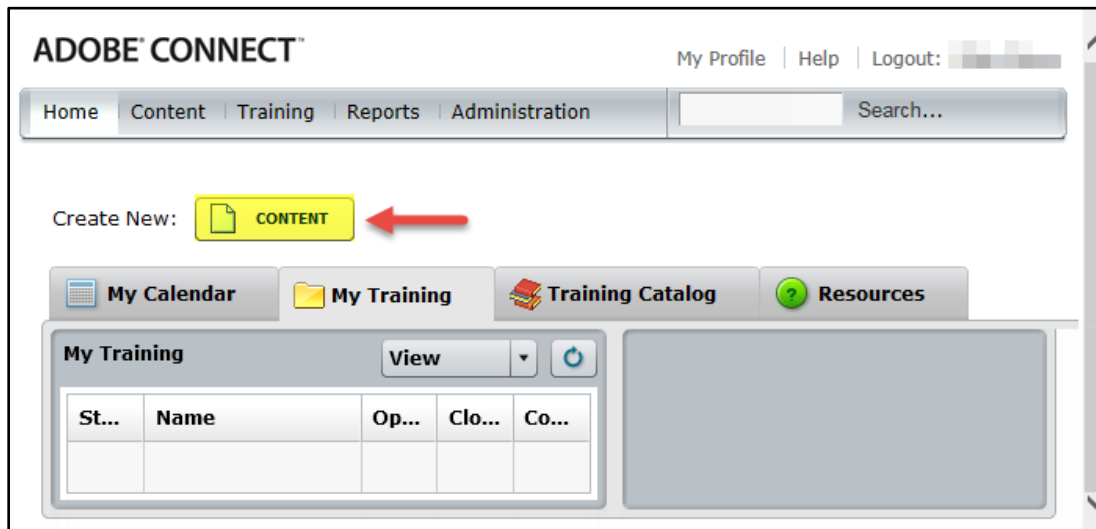
- C. After the .zip file is created, navigate to the University of Calgary **Adobe Connect** website <https://connect.ucalgary.ca>.

NOTE: If you do not have an Adobe Connect Presenter account to access <https://connect.ucalgary.ca>, please contact the IT Support Centre at itsupport@ucalgary.ca

Log in with your username and password.

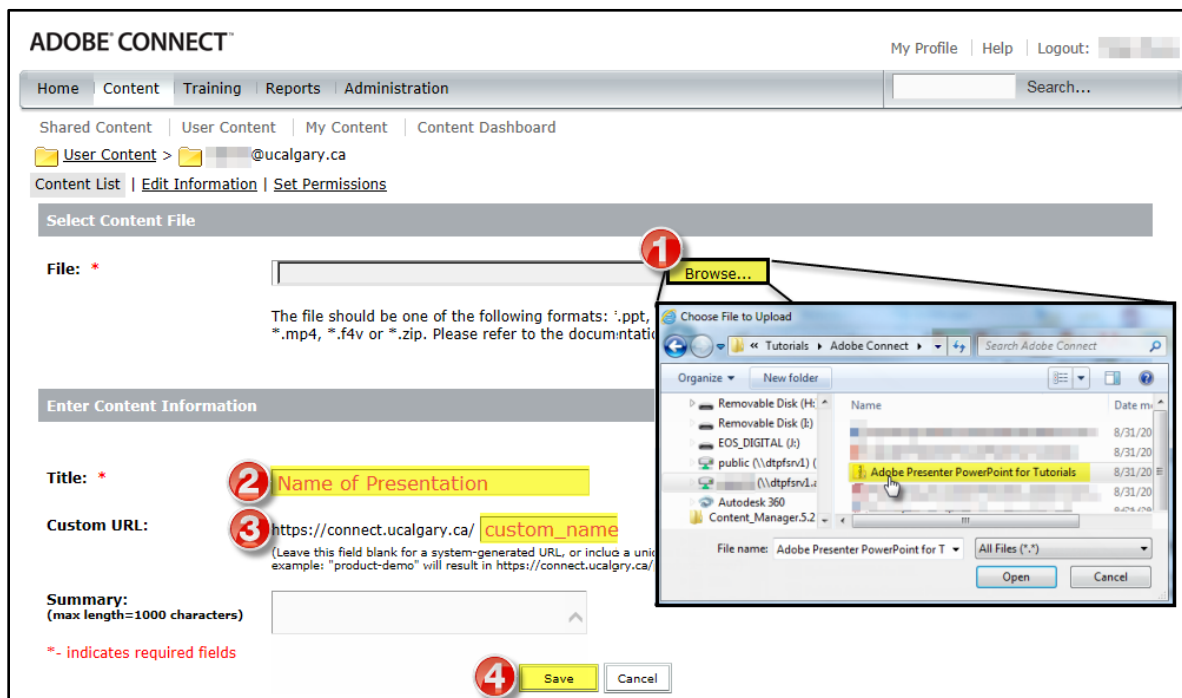


D. Click on the **Content** button.



E. To upload your presentation to Adobe Connect server as a link:

1. Click on **Browse** to locate your .zip file and click **Open**
2. Enter a **Title** for your presentation
3. We recommend that you enter a **Custom URL**. Do not use spaces and avoid special characters.
4. Click **Save**



- F. Make note of the **URL for Viewing** to allow others to view your presentation, select **Set Permissions**.

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User Content > yjpiera@ucalgary.ca > Adobe Presenter Sample File

Content Information | **Set Permissions** | E-mail Link | Download Content | Upload Content | Reports

Content Information

Title: **Adobe Presenter Sample File**

Duration: **3 slides (00:00:15)**

Disk usage: **3452.5 KB**

Permissions: **Same as parent folder**

URL for Viewing: **https://connect.ucalgary.ca/ap_sample/**

Summary:

Click on the **Customize** button.

ADOBE CONNECT™ M

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OK **Customize**

- G. Select **Yes** in the **Allow Public Viewing** option. **Log out.**

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Distribute the presentation URL to your audience.